



**NORTHERN CALIFORNIA EMS, INC.**

930 Executive Way Suite 150, Redding, CA 96002-0635

Phone: (530) 229-3979

Fax: (530) 229-3984

**Nor-Cal EMS (Non-Profit)  
Board of Directors Meeting  
General Session Agenda  
(Open to the Public)**

Date: Thursday, February 19, 2026

Time: 11:00 am (directly following the Nor-Cal EMS JPA General Session)

Location: Via TEAMS or in-person at the Nor-Cal EMS Office

1. CONVENE MEETING (Goss)  
Board of Directors Roll Call  
Introduction
2. ADDITIONS OR DELETIONS FROM AGENDA (Goss)  
Action to Approve Agenda
3. MINUTES OF THE NON-PROFIT BOARD OF DIRECTORS MEETING ON NOVEMBER 20, 2025 (Goss)
4. RATIFY ACTIONS TAKEN IN EXECUTIVE SESSION (Goss)
5. PUBLIC COMMENT (Goss)
6. BOARD TERMS OF OFFICE (Stone)
7. LASSEN COUNTY EOA (Stone)
8. FINANCIAL REPORTS (Stone)
  - a. 2024-2025 Financial Audit
  - b. 2025-2026 General Fund Budget
9. REPORTS
  - a. Disaster Related Activities and Hospital Preparedness Project (HPP) - Mark Thomas
  - b. Medical Advisory Committee (MAC) – Jessica Thompson
  - c. Certemy Software Conversion – Kathy VanDonge
  - d. Education – Jessica Thompson
  - e. Medical Director Report – Dr. Kepple
10. NEXT BOARD MEETING DATE (Goss)  
Thursday, May 14, 2026
11. ADJOURN (Goss)



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Board of Directors Meeting  
General Session Agenda  
Thursday, November 20, 2025

Board of Directors via Zoom

Kevin Goss  
Lee Adams  
Aaron Rogers  
Jason Ingram  
Gary Bridges  
Ned Coe  
Jill Cox  
Brooke Entsminger

Chairman/Plumas County Supervisor  
Vice Chair/Sierra County Supervisor  
Hospital Representative  
Lassen County Supervisor  
Lassen County Supervisor/Alternate  
Modoc County Supervisor  
Trinity County Supervisor  
Ambulance Representative

Nor-Cal EMS Staff

Donna Stone  
Dr. Jeff Kepple  
Mark Thomas  
Jessica Thompson  
Shauntelle Kelley  
Kathy VanDonge

Chief Executive Officer  
Medical Director  
EMS Specialist  
EMS Specialist  
Accounting-Office Specialist  
Administrative Assistant

Public in Attendance

Donnell Ewertt

Partnership Consultant

1. CONVENE MEETING (Goss)  
Chairman Kevin Goss convened the General Session meeting at 10:05 am.  
Donna Stone, CEO, took roll call and made an introduction of Donnell Ewertt, Partnership Consultant.
2. ADDITIONS OR DELETIONS FROM AGENDA (Goss)  
There were no additions or deletions from the agenda.  
It was moved, second and carried (Coe/Bridges) to approve the agenda as submitted.  
There was no Board opposition.
3. MINUTES OF THE NON-PROFIT BOARD OF DIRECTORS MEETING ON SEPTEMBER 3, 2025, THE SPECIAL BOARD OF DIRECTORS MEETING ON OCTOBER 22, 2025 AND THE SPECIAL BOARD OF DIRECTORS MEETING ON OCTOBER 29, 2025 (Goss)  
It was moved, second and carried (Adams/Coe) to approve the minutes as submitted.  
There was no Board opposition.
4. RATIFY ACTIONS TAKEN IN EXECUTIVE SESSION (Goss)  
There were no items to ratify.
5. PUBLIC COMMENT (Goss)  
There were no public comments.
6. BOARD TERMS OF OFFICE (Stone)  
Donna reviewed the Board Terms of Office for upcoming renewals for Sierra County Supervisor Adams and Alternate Supervisor Roen, Member-at-Large LeTina Vanetti, and Plumas County Supervisor Goss.

Chairman and Plumas County Supervisor Goss confirmed his intention to remain on the Board. However, Supervisor Goss indicated it would be official in December when confirmation is formally approved at the next Plumas County Board of Supervisors.

Vice Chair and Sierra County Supervisor Adams confirmed his intention to remain on the Board, but he would not know officially until late December or January after the next Sierra County Board of Supervisors.

7. GROUND AMBULANCE RATES (Thompson)

Jessica Thompson discussed the current ambulance rates document. This document will be sent to the state at the beginning of December. The updated rate sheet is scheduled to be posted on the Nor-Cal EMS website by January 1, 2026. Jessica also noted that the rates will change when SEMSA contract goes live at the end of February.

A motion was made to approve the Ground Ambulance Rates.

It was moved, second and carried (Coe/Bridges) to approve the rates as submitted.

There was no Board opposition.

8. FINANCIAL REPORTS (Stone)

a. 2024-2025 Financial Audit

Donna reported that the Agency is involved in the Financial Audit and expects the audit to be completed within the next three weeks to a month.

b. 2025-2026 General Fund Budget

Donna stated that the General Fund Budget had been processed by the state much earlier than in previous years.

Donna recapped the General Fund Income and Expense report within the Board packet. She noted that as of 25% through the fiscal year 36.80% had been received as income with 26.51% being expensed.

c. Interim Profit and Loss and Balance Sheet

Donna reviewed the Draft Interim Profit and Loss and Balance sheets within the Board Packet.

9. LASSEN COUNTY EXCLUSIVE OPERATING AREA RFP (Thompson)

Jessica stated that the RFP process has been ongoing process for over a year noting that a recent meeting with SEMSA was held in the Agency's office to discuss and come to an agreement on the contract between SEMSA and Nor-Cal EMS. Currently, changes have been agreed upon, and the contract is now with respective council. Jessica noted that we hope to have a contract signed and in Place by February 26, 2026.

10. REPORTS

a. Disaster Related Activities and Hospital Preparedness Project (HPP)

Mark Thomas reported that an Active Shooter Drill was held in Chester last month. He reported that MCI raining has been completed in Modoc, Lassen, Plumas (twice) and Trinity Counties with Sierra County scheduled in January. Mark also stated that he will be attending the National Healthcare Coalition Preparedness Conference in December, which is HPP funded.

Mark reported that the RDMHS program has been working on Radiological disaster plans.

b. Medical Advisory Committee (MAC)

Jessica reported that the latest MAC Meeting was held November 6<sup>th</sup> at Lassen College in Susanville. She thanked Christi Myers for the use of the college for this meeting, noting that 60 people attended online with another 30-40 in person attendees. Discussions were held on training, education, and a case study presented for new LOSOP, while also noting that the Norepinephrine Infusion for IFT will go live 12/1/2025.

- c. Certemy Software Conversion  
Kathy VanDonge reported that the new Certemy Software for Certification has been performing exceptionally well and has streamlined our processes, saved time and reduced administrative follow-up.
- d. Air Medical Advisory Committee (AMAC)  
Dr. Kepple noted the last AMAC was cancelled and that there was no further report.
- e. CARESTAR Grant  
Donna reported that we are in the process of meeting with CARESTAR to review finalizing the grant.
- f. Medical Director Report  
Dr. Kepple noted there has been a significant amount of training in our area and adding optional scope is putting more tools in our toolbelt. He stated he is proud of the strong attendance in the MAC and AMAC meetings.

11. NEXT BOARD MEETING DATE (Goss)  
Thursday, February 12, 2026

12. ADJOURN (Goss)  
Chairman Goss adjourned the meeting at 10:23 am.



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**2025 BOARD OF DIRECTORS - TERMS OF OFFICE**

<b>Original Appt. Date</b>	<b>Current Term of Office</b>	<b>Board Position</b>	<b>Name</b>	<b>Board Title</b>
2013	2023-2024-2025	Sierra County	Lee Adams, Supervisor Rep Paul Roen, Alternates	<b>Vice Chair Finance Committee</b>
2018	2023-2024-2025	Member-at-Large	LeTina Vanetti	
2017	2023-2024-2025	Plumas County	Kevin Goss, Supervisor Rep Jeff Engel, Alternate	<b>Chair</b>
2015	2024-2025-2026	Member-at-Large	Christi Myers	<b>Secretary Finance Committee</b>
2020	2024-2025-2026	Hospital Representative	Aaron Rogers	
2021	2024-2025-2026	Trinity County	Jill Cox, Supervisor Rep Julia Brownfield, Alternate	
2019	2025-2026-2027	Modoc County	Ned Coe, Supervisor Rep Geri Byrne, Alternate	
2012	2025-2026-2027	Ambulance Representative	Brooke Entsminger	
2023	2025-2026-2027	Lassen County	Jason Ingram, Supervisor Rep Gary Bridges, Alternate	

Northern California EMS, Inc.  
 General Fund Budget - Fiscal Year 2025-2026  
 Report for July 1, 2025 through December 31, 2025 - 50.00% through the fiscal year  
 Prepared for the February 19, 2026 Board Meeting

**PROGRAM FUNDING**

PROGRAM FUNDING	STATE GENERAL FUNDS	STATE GENERAL FUNDS BCP	LOCAL FUNDS	TOTALS
State General Funds	301,825.00			301,825.00
Multicounty LEMSA Budget Change		307,000.00		307,000.00
Modoc County			25,916.00	25,916.00
Plumas County			27,963.80	27,963.80
Sierra County			24,641.40	24,641.40
Lassen County			30,183.60	30,183.60
Trinity County			26,725.60	26,725.60
<b>SUBTOTAL</b>	<b>301,825.00</b>	<b>307,000.00</b>	<b>135,430.40</b>	<b>744,255.40</b>
<b>OTHER MATCHING LOCAL FUNDS:</b>				
Base / Receiving Hospital			18,063.52	18,063.52
Certification / Accreditation			22,000.00	22,000.00
Interest			100.00	100.00
Ground Ambulance Provider Fees			7,483.35	7,483.35
Air Ambulance Provider Fees			15,000.00	15,000.00
Ambulance EOA			5,000.00	5,000.00
EMS Fund Administration (SB12-612)			4,500.00	4,500.00
Plumas County			6,000.00	6,000.00
Image Trend -PCR Submissions				
Carestar Grant Indirect				
HPP -Indirect Admin			2,500.00	2,500.00
Conference / Advertising / Continuing Education			2,000.00	2,000.00
Contingency				0.00
<b>SUBTOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>82,646.87</b>	<b>82,646.87</b>
<b>TOTAL</b>	<b>\$301,825.00</b>	<b>\$307,000.00</b>	<b>\$218,077.27</b>	<b>\$826,902.27</b>

	INCOME	
	July 2025 through December 2025	Percentage
	124,703.00	41.32%
	155,487.00	50.65%
	25,916.00	100.00%
	27,963.80	100.00%
		0.00%
	30,183.60	100.00%
	26,725.00	100.00%
	<b>390,978.40</b>	<b>52.53%</b>
	18,063.52	100.00%
	6,490.12	29.50%
	502.67	502.67%
	6,876.37	91.89%
	15,000.00	100.00%
	3,333.33	66.67%
	1,353.17	30.07%
	6,892.50	114.88%
		0.00%
		0.00%
		0.00%
		0.00%
	<b>58,511.68</b>	<b>70.80%</b>
	<b>449,490.08</b>	<b>54.36%</b>

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**BUDGET CATEGORIES**

BUDGET CATEGORIES	STATE GENERAL FUND	STATE GENERAL FUNDS BCP	LOCAL FUNDS	TOTAL BUDGET	EXPENSES	
					July 2025 through December 2025	Percentage
<b>SALARIES, WAGES AND BENEFITS</b>						
Salaries and Wages	193,802.81	222,521.94	0.00	416,324.77	151,266.86	36.33%
Personnel Benefits & Employer Taxes	51,385.86	59,218.08	4,188.10	114,792.05	42,938.98	37.41%
<b>SUBTOTAL</b>	<b>245,188.68</b>	<b>281,740.02</b>	<b>4,188.10</b>	<b>531,116.81</b>	<b>194,205.84</b>	<b>36.57%</b>
<b>OPERATING EXPENSES</b>						
Communications						
Telephone			7,560.00	7,560.00	2,655.46	35.13%
Postage			1,000.00	1,000.00	617.76	61.78%
Insurance	26,494.82		18,668.38	45,163.20	31,805.31	70.42%
Materials and Supplies						
Computer Software, Licenses and Parts			9,501.48	9,501.48	3,872.01	40.75%
Travel			15,000.00	15,000.00	9,250.54	61.67%
Contractual		25,259.98	114,484.42	139,744.40	68,598.39	49.09%
Maintenance & Repairs			6,240.50	6,240.50	1,777.40	28.48%
Building Rent Payment	30,141.50		8,234.50	38,376.00	19,112.00	49.80%
Printing			1,000.00	1,000.00	144.82	14.48%
Memberships & Subscriptions			7,725.00	7,725.00	4,555.94	58.98%
Legal			7,000.00	7,000.00	6,870.50	98.15%
Legal Deductable			2,000.00	2,000.00		0.00%
Taxes			400.00	400.00	350.68	87.67%
Contingency			15,074.89	15,074.89		0.00%
<b>SUBTOTAL</b>	<b>56,636.32</b>	<b>25,259.98</b>	<b>213,889.17</b>	<b>295,785.47</b>	<b>149,610.81</b>	<b>50.58%</b>
<b>TOTAL</b>	<b>\$301,825.00</b>	<b>\$307,000.00</b>	<b>\$218,077.27</b>	<b>\$826,902.27</b>	<b>343,816.65</b>	<b>41.58%</b>