NOR-CAL EMS	2501	MICN Authorization and Reauthorization
Nor-Cal EMS Policy & Procedure Manual		Certifications
Effective Date: 01/01/2026		Next Revision: 01/2029
Approval: Jeffery Kepple MD – MEDICAL DIRECTOR		SIGNATURE ON FILE

Purpose:

To define the requirements for individuals receiving initial authorization or reauthorization as a Mobile Intensive Care Nurse (MICN) recognized by the Nor-Cal EMS Medical Director. These provisions will govern the use of Registered Nurses (RN) as MICNs by facilities currently designated as Base Hospitals. MICN means a Registered Nurse (RN) who is functioning pursuant to Section 2725 of the California Business and Professions Code and who has been authorized by the Nor-Cal EMS Medical Director as qualified to issue instructions to prehospital emergency medical care personnel within the EMS system according to standardized policies and protocols developed by Nor-Cal EMS.

Policy:

1) An individual shall meet/complete the initial authorization requirements listed in this policy and obtain Nor-Cal EMS MICN authorization prior to functioning as a MICN in the Nor-Cal EMS region.
2) A MICN shall meet/complete the reauthorization requirements listed in this policy prior to the expiration date of their current authorization to maintain Nor-Cal EMS Agency MICN authorization. Failure to comply with these requirements means that the MICN has failed to maintain authorization and the individual shall not function as a MICN in the Nor-Cal EMS region until the requirements are met.
3) No individual shall hold himself or herself out to be a MICN unless that individual is currently authorized as a MICN by Nor-Cal EMS and employed by a Nor-Cal EMS designated base hospital.
4) A Nor-Cal EMS Agency authorized MICN shall not provide medical direction to prehospital personnel unless they are on duty in a Nor-Cal EMS designated base hospital emergency department.

Procedure:

MICN Initial Authorization Requirements

1) To be eligible for initial Nor-Cal EMS MICN authorization, an individual shall meet the following requirements:
   a) Be currently licensed as an RN in California, employed at a Nor-Cal EMS designated base hospital emergency department and recommended by the base hospital for or have special approval by the Nor-Cal EMS Medical Director.
   b) Have a minimum of six (6) months (1040 hours) of clinical experience within the last 24 months in the emergency department of an acute care hospital.
   c) Successful completion of a California-based MICN training program that meets or exceeds the Nor-Cal EMS approved MICN training program within 6 months of initial authorization application submission.

d) A Paramedic currently licensed in the State of California and currently certified with the California Board of Registered Nursing, may request Nor-Cal EMS waive the MICN proof of education and experience by providing documentation of FULL time employment in the State of California as a Paramedic for at least two (2) years within the past five (5) years.
e) Completion of the following additional requirements within 90 days prior to initial authorization application submission:
    i) Four (4) hours (minimum) of ambulance ride-along with a Nor-Cal EMS approved ALS emergency ground ambulance service provider including two (2) ALS contacts or two (2) ALS patient scenarios conducted by the paramedic.
    ii) A base hospital reorientation with the Nor-Cal EMS designated base hospital employer.
f) Documented Region III MCI Plan training.
g) Documented ICS 100 and 200 training.
h) Submit a completed initial authorization application.
    i) Note: A completed application and all required supporting documentation must be submitted prior to processing. Incomplete applications will not be processed and if not completed within 60 days will be destroyed.
i) Provide documentation/evidence of items 1A-1C above (or item 1D if applicable).
j) Provide current and valid copies of the following items:
    i) California RN license.
    ii) A valid Government issued photo identification card.
    iii) Current CPR certification (AHA or equivalent).
    iv) ACLS recognition.
    v) PALS recognition.
k) Pay the Nor-Cal MICN initial authorization fee. Fees are non-refundable and non-transferable.

2) Nor-Cal EMS shall issue MICN authorization within ten (10) business days to eligible individuals who apply for initial MICN authorization and successfully complete the requirements listed in this policy.
    a) The expiration date for the initial MICN authorization card shall be the last day of the month two (2) years from the effective date of the initial authorization.
3) If an individual has a current MICN Authorization with a Local Emergency Medical Services Agency (LEMSA), the Medical Director may approve authorization in lieu of requirements 1.B. - 1.E. and 1.H. In addition to items required in 1.I., the MICN must provide a copy of the LEMSA MICN Authorization. The Nor-Cal EMS MICN Authorization effective date shall be the day the card is issued, with the expiration date that of the existing LEMSA MICN Authorization.

MICN Reauthorization Requirements Without Lapse

1) A MICN shall meet/complete the following requirements prior to the expiration date of their current authorization to be eligible for Nor-Cal EMS MICN reauthorization without lapse:
    a) Submit a completed reauthorization application.

i) Note: A completed application and all required supporting documentation must be submitted prior to processing. Incomplete applications will not be processed and if not completed within 60 days will be destroyed.

b) Provide current and valid copies of the following items:
   i) California RN license.
   ii) A valid Government issued photo identification card.
   iii) Current CPR certification (AHA or equivalent).
   iv) ACLS recognition.
   v) PALS recognition.

c) Complete a minimum of 12 hours of the following continuing education during the current authorization cycle:
   i) A minimum of eight (8) hours prehospital care focused education of recorded or written patient care records (Filed Care Audits, i.e. Run Reviews based on PCR).
   ii) A minimum of four (4) hours of ambulance ride-along with a Nor-Cal EMS approved ALS emergency ground ambulance service provider including two (2) ALS contacts or two (2) ALS patient scenarios conducted by the paramedic.

d) Documented completion of the Region III MCI Plan training. (All pre-hospital personnel are required to have Region III MCI Plan training every two (2) years.)

e) Maintain employment at a Nor-Cal EMS designated base hospital emergency department or have special approval by the Nor-Cal EMS Medical Director.

f) Pay the Nor-Cal EMS MICN reauthorization fee. Fees are non-refundable and non-transferable.

g) Nor-Cal EMS shall issue MICN authorization card within ten (10) business days to eligible individuals who apply for MICN reauthorization and successfully complete the requirements listed in this policy.

h) If the MICN reauthorization requirements are met within six (6) months prior to the current authorization expiration date, the Nor-Cal EMS shall make the effective date of reauthorization the date immediately following the expiration date of the current authorization. The authorization will expire two (2) years from the day prior to the effective date.

i) If the MICN reauthorization requirements are met greater than six (6) months prior to the expiration date, Nor-Cal EMS shall make the effective date of reauthorization the date the individual satisfactorily completes all reauthorization requirements and has applied for reauthorization. The authorization expiration date will be the last day of the month two (2) years from the effective date.

MICN Reauthorization Requirements Lapsed

1) In addition to the reauthorization requirements specified above, an individual whose MICN authorization has lapsed shall also meet the following requirements to be eligible for reauthorization:
   a) If the authorization has been lapsed for a period of less than 12 months, a total of 16 hours of CEs are required.

i) the MICN shall complete an additional four (4) hours (Total of 8 hours) of ambulance ride-along with a Nor-Cal EMS Agency approved ALS emergency ground ambulance service provider including two (2) additional ALS contacts or two (2) additional ALS patient scenarios conducted by the paramedic. At least four (4) hours of ambulance ride along shall be completed within 90 days prior to reauthorization application submission.

b) If the authorization has been lapsed for a period of 12 – 24 months, a total of 20 hours of CEs are required:
   i) The MICN shall complete an additional eight (8) hours (Total of 12 hours) of ambulance ride-along with a Nor-Cal EMS Agency approved ALS emergency ground ambulance service provider including four (4) additional ALS contacts or four (4) additional ALS patient scenarios conducted by the paramedic. At least eight (8) hours of ambulance ride along shall be completed within 90 days prior to reauthorization application submission.
   ii) Complete a base hospital MICN re-orientation with the Nor-Cal EMS designated base hospital employer within 90 days prior to reauthorization application submission.

c) Documented completion of the Region III MCI Plan training. (All pre-hospital personnel are required to have Region III MCI Plan training every two (2) years.)

d) If the authorization has been lapsed for a period of more than 24 months, all the initial authorization requirements must be met.

2) Nor-Cal EMS shall issue MICN authorization within ten (10) business days to eligible individuals who apply for MICN reauthorization and successfully complete the requirements listed in this policy.
   a) If the MICN renewal requirements are met after six (6) months, but less than twenty–four (24), the effective date of the renewal shall be the day the certificate is issued. The certification expiration date shall be the last day of the month two (2) years from the effective date.

Grandfathered Field MICN

1) Any current MICN currently working and certified as a field MICN as of 01/01/2022, must be approved by Nor-Cal EMS to continue to work as a field MICN or be reverted to Base / Interfacility MICN only.
   a) The Nor-Cal EMS approval process will include:
      i) Must pass the Nor-Cal EMS written test
      ii) Must pass a skills test with a Nor-Cal EMS Specialist
   b) If authorization is granted, Scope of Practice will be limited to Nor-Cal EMS Paramedic scope, and reauthorization will include all the above.