



930 Executive Way, Suite 150, Redding, CA 96002-0635  
Phone: 530.229.3979 Fax: 530.229.3984

NOR-CAL EMS-JPA  
BOARD OF DIRECTORS' MEETING  
GENERAL SESSION MINUTES  
March 12, 2025

Board of Directors

Kevin Goss  
Christi Myers  
Brooke Entsminger  
Aaron Rogers  
Gary Bridges  
Ned Coe  
Lee Adams  
Jill Cox

Chairman/Plumas County Supervisor  
Member-at-Large  
Ambulance Representative  
Hospital Representative  
Lassen County Supervisor/Alternate  
Modoc County Supervisor  
Sierra County Supervisor  
Trinity County Supervisor

Nor-Cal EMS Staff

Donna Stone  
Ron Wilson  
Kathy VanDonge

Chief Executive Officer  
AMAC Coordinator  
Administrative Assistant

1. CONVENE MEETING (Goss)  
Chairman Goss convened the General Session meeting at 11:15 am and requested Donna Stone, CEO, to take roll call. There were no public attendees.
2. ADDITIONS TO OR DELETIONS FROM AGENDA (Goss)  
There were no additions or deletions from the agenda.  
It was moved, second and carried (Cox/Myers) to approve the agenda a submitted.  
There was no Board opposition
3. RATIFY ACTIONS TAKEN IN EXECUTIVE SESSION (Goss)  
The Board ratified several motions in the Executive Session:  
  
A motion was made to approve the current (as of March 12, 2025) Board of Directors and Officers.  
  
A motion was made to appoint Donna Stone as CEO and Treasurer.  
  
A motion was made to allow Donna Stone, CEO, to take all actions necessary, including monetary actions, to create the Nor-Cal EMS JPA and dissolve Nor-Cal EMS Non-Profit, empowering her to sign documents for the creation and dissolve.  
  
A motion was made to allow Donna Stone, CEO, to move assets from the Nor-Cal EMS Non-Profit to the Nor-Cal EMS JPA as needed.  
  
A motion was made to create new bank accounts as needed for the Nor-Cal EMS JPA.  
  
A motion was made to authorize the current Nor-Cal EMS Non-Profit authorized signers of Banner Bank and Tri-Counties Bank as the current signers for the Nor-Cal EMS JPA.  
  
A motion was made to approve Donna Stone to submit a 2025-2026 General Fund Budget to the Emergency Medical Services Authority (EMSA) and when received from EMSA to sign the General Fund contract up to the amount of \$700,000.00.

A motion was made to use funds to pay for certification of approximately 630 certificate holders as well as a motion to purchase CERTEMY software.

A motion was made to approve the Bylaws as presented for the Nor-Cal EMS JPA.

It was moved, second and carried (Coe/Bridges) to ratify all motions taken in the Executive Session. There was no opposition.

4. PUBLIC COMMENT (Goss)

There were no public comments.

5. FINANCIAL (Stone)

A. Bank Accounts

Donna Stone reported that bank accounts for the Nor-Cal EMS JPA will be at Banner Bank and Tri-Counties Bank as needed with the current signers as they are for the Nor-Cal EMS Non-Profit.

B. IRS EIN Number

Donna noted a request for the new IRS EIN number will be filed with the state to open the Nor-Cal EMS JPA.

C. Secretary of State

Donna indicated the request for the new Nor-Cal EMS JPA will be filed with the Secretary of State.

D. General Fund Insurance

Donna stated that she will be purchasing insurance for the next 4 months for the Nor-Cal EMS JPA.

E. Start-up Nor-Cal EMS JPA

Donna asked if the Board had any questions regarding the start-up of the Nor-Cal EMS JPA. There were no questions.

6. BOARD TERMS OF OFFICE (Stone)

Donna noted that in the Executive Session the Board approved to nominate and appoint the current Nor-Cal EMS Non-Profit Board Member to the Nor-Cal EMS JPA Board of Directors.

The Chairman will remain Supervisor Kevin Goss, Vice Chairman will remain Supervisor Lee Adams, and the Secretary will remain Member at Large, Christi Myers.

The Finance Committee for the Nor-Cal EMS JPA will be Chairman Goss, Vice Chair Adams and Secretary, Christi Myers

NEXT BOARD MEETING DATE (Goss)

To be determined.

8 ADJOURN (Goss)

Chairman Goss adjourned the meeting at 11:24 am.



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