

	3402	Public Access Defibrillation - Automatic External Defibrillator (AED)
Nor-Cal EMS Policy & Procedure Manual		AED Providers
Effective Date: 01/01/2025		Next Revision: 01/01/2028
Approval: Jeffrey Kepple MD – MEDICAL DIRECTOR		SIGNATURE ON FILE

Authority

Health and Safety Code Division 2.5, California Code of Regulations, Title 22, Division 9.

Purpose

To assist in establishing guidelines for placement and use of Automated External Defibrillators (AED) in the community.

Guidelines for Public Access AEDs

1. A person or entity that acquires an AED for emergency use is not liable for any civil damages resulting from the use of an AED to provide emergency care if that person or entity does all of the following:
 - A. Comply with all regulations governing the placement of an AED
 - B. Notify the local EMS agency of the existence, location and type of AED:

State law requires that the local EMS agency be notified when an AED is placed in a location. This is done by submitting a completed Notification of Public Access Defibrillator / AED Site Notification form to Nor-Cal EMS
 - C. Maintain and test the AED according to the manufacturer's guidelines
 - D. Test the AED at least twice a year and after each use
 - E. Inspect all AEDs on the premises at least every ninety (90) days and maintain records of the maintenance and testing of the AED as required by statute
2. When an AED is placed in a building, the building owner shall do all the following:
 - A. At least once a year, notify the tenants as to the location of the AED units and provide information to tenants about who they can contact if they want to voluntarily take AED or CPR training
 - B. At least once a year, offer a demonstration to at least one person associated with the building so that the person can be walked through how to use an AED properly in an emergency. The building owner may arrange for the demonstration or partner with a nonprofit organization to do so
 - C. Next to the AED, post instructions, in no less than 14-point type, on how to use the AED
3. When an AED is placed in a public or private K-12 school, the principal shall ensure that the school administrators and staff annually receive information that describes sudden cardiac arrest, the school's emergency response plan, and the proper use of an AED. The principal shall also ensure that instructions, in no less than 14-point type, on how to use the AED are posted next to every AED. The principal shall, at least annually, notify school employees as to the location of all AED units on the campus.
4. Use of the AED is to be reported to Nor-Cal EMS, utilizing the Public Access Defibrillator/AED Use Notification form.